

North Georgia Wildlife Park- Wildlife Wonders
2754 Paradise Valley Rd.
Cleveland, GA 30528
706-348-7279

Wildlife Wonders/North Georgia Zoo
Job & Volunteering Application

Note: All answers must be printed or typed. Answers that are illegible or incomplete may preclude this application for consideration.

Applicants must be responsible, mature, self-motivated individuals with dedication, a strong work ethic and stamina.

- Must be able to work independently and with others.
- Must display a willingness to follow directions and take responsibility for actions.
- Must be reliable, dependable, punctual and committed.
- Must show a commitment to God's creation.

Contact Information:

Date: _____ Name: _____

Sex: M or F Date of Birth: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

If you have lived at your current address for less than 2 years, please list previous address.

Previous Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Emergency Contact

Name: _____

Home Phone: _____ Work Phone: _____

***If you are under the age of 18 years old and applying for a job, do you have a work permit? Yes or No**

Are you applying for a Job or to Volunteer? _____

Please list which position you are interested in: _____

Note: Many of our jobs are filled by those that have spent time volunteering. If you do not have the qualifications for a particular job, we encourage you to apply as a volunteer or intern. If you are hoping for a full salary and great pay, do not bother applying or filling out this application. If you are looking for a life changing opportunity, awesome experiences, a chance to make a difference, while doing what you love, then please apply.

Skills & Interests

Hobbies, Interests & Skills: _____

Current Occupation: _____

Education Background: _____

Previous Volunteer Experience: _____

Previous Experience Working with Animals & People: _____

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Interest Survey:

Please rate your interest in the following opportunities as:

1 = Very Interested 2 = Somewhat Interested 3 = Not Interested

<input type="checkbox"/> Cleaning Facility	<input type="checkbox"/> Education	<input type="checkbox"/> Newsletter/Publications	<input type="checkbox"/> Other_____
<input type="checkbox"/> Phone Assistance	<input type="checkbox"/> Festival help	<input type="checkbox"/> Fundraising	<input type="checkbox"/> Animal Care
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Public relations	<input type="checkbox"/> Construction	<input type="checkbox"/> Guest experience
<input type="checkbox"/> Grant Writing	<input type="checkbox"/> Special Events	<input type="checkbox"/> Livestock / Farm	<input type="checkbox"/> Administration

Areas of Interest:

Please circle the ones that interests you and cross out the ones you are not interested in

- Maintenance Work
- Petting Zoo/Pony Rides Supervisor
- Zookeeper Livestock Production
- Public Relations Supervisor
- Fundraising Wildlife/Animal Show Presenter
- Preschoolers
- Grades K-5
- Grades 6-8
- Grader 9-12
- Work Behind the Scenes
- Adults
- Senior Citizens

Why do you want to be a part of Wildlife Wonders/ North Georgia Zoo?

(Please list your reasons for applying and what you would like to accomplish, etc.)

List what specific skills & experiences you would like to use in your work with us?

Have you applied here before?_____ If so When?_____

Are you legally authorized to work in the U.S.?_____

Please list any medical conditions or allergies we should be aware of:_____

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Do you have Insurance? Yes or No

If so please list the following information in case of an emergency:

Company: _____ Name of Insured: _____
Policy # _____

Availability

Please indicate how often and days/ times you are available to work

On-going Volunteer: _____ Special Events as needed: _____

Serve as recourse person in areas of: _____

Weekdays: Monday Tuesday Wednesday Thursday Friday

Weekends: Saturday Sunday

Evenings: _____ Mornings: _____ Flexible: _____ Other: _____

How did you hear about us: (Please be specific) _____

During the past 7 years, have you been convicted of a crime? Yes or No

If yes, please describe in detail: _____

References:

List 2 personal references that are not family members, one must be a former/ current employer

Name: _____ Phone: _____
Address: _____ Relationship: _____
Email Address: _____

Name: _____ Phone: _____
Address: _____ Relationship: _____
Email Address: _____

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Previous Employment:

For job applications only. Begin with most recent position.

Company: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor's Name: _____ Type of Business: _____
Dates of Employment Start: _____ End: _____ Ending Salary: _____
Position Held: _____
Reason for leaving: _____

Company: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor's Name: _____ Type of Business: _____
Dates of Employment Start: _____ End: _____ Ending Salary: _____
Position Held: _____
Reason for leaving: _____

Company: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor's Name: _____ Type of Business: _____
Dates of Employment Start: _____ End: _____ Ending Salary: _____
Position Held: _____
Reason for leaving: _____

Summarize your special skills or qualifications: _____

Summarize your weaknesses: _____

*** If applying for a job please read below & sign**

I certify that all the information in this application is accurate, correct and complete. I understand that misstatements or omissions may result in disqualification from further consideration or termination of employment. I authorize Wildlife Wonders to investigate my employment history, credentials and to obtain any relevant information (including a criminal background check) needed to make an employment decision. I authorize Wildlife Wonders to request, and I also authorize and request each former employer, school attended, and each person, firm or corporation given as references above to furnish at any time, any information which may be sought concerning me and my work habits, character or skill, and any other data required. I understand and agree that nothing contained in this employment application or in granting of an interview creates an employment contract between Wildlife Wonders and myself. I also understand that should I be given employment, such employment shall be for an indefinite period of time and may be terminated, at will, at any time, for any reason, by me or Wildlife Wonders without notice and without liability whatsoever, except for unpaid wages earned by the date of termination.

I understand that should Wildlife Wonders employ me, my work assignments, schedules, and or departments are subject to change according to the needs of the business. This application will not be considered without the applicant's signature.

Applicant's signature _____ Date _____

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Wildlife Wonders Release of Liability and Assumption of Risk

This document affects your legal rights, please read it carefully

I, _____, am aware that while volunteering, interning, working at, or visiting Wildlife Wonders, I may encounter certain risks, including risk associated with being around the animals at WW. I am voluntarily participating in these activities with knowledge of the potential danger and risk involved, and hereby agree to accept any and all risk of injury or death.

In consideration of WW allowing me to volunteer, work at, or visit the property and be around the animals, I agree that I WILL NOT sue, or otherwise make any claim against WW, its directors, officers, employees, agents, contractors, volunteers, or against any land owner or lessee whose property may be used, for injury, damage, or death resulting from the negligence or other acts or omissions, however caused, by any WW directors, officers, employees, agents, contractors, volunteers, or any third person as a result of my volunteering, working at, or visiting WW.

I also agree to release and forever discharge WW, its directors, officers, employees, agents, contractors, volunteers from any and all actions, claims or demands for myself, my heirs or personal representatives, for injury, death or damage resulting from volunteering, working at, or visiting WW. The terms of this Release shall also be binding as to any of my minor children who may accompany me.

I hereby agree to follow any and all instructions given to me by any representative of WW. I agree to remain behind designated safety barriers or in designated areas and will not attempt to approach an animal or cage without express approval from WW and will not attempt to stick any item, including body parts, into a cage. I further agree not to handle any animal or put myself or others in any type of jeopardy by handling or provoking an animal.

WW expressly reserved the right to dismiss any person(s) or groups of persons if a representative of WW determines, at his or her sole discretion that said person are exposing themselves, others, or the animals to risk of injury.

I have carefully read this Agreement and fully understand its contents. I am aware that this is a RELEASE OF LIABILITY and I sign it of my own free will.

Name: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Signature: _____ **Date:** _____

If under the age of 18, a parent or guardian must release Wildlife Wonders of liability from that minor

Signature: _____

Printed Name: _____ **Date:** _____

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General Rules

1. No one is allowed to come on the property without permission from the directors. You must have an appointment time set up. If no one is around you must wait until someone shows up.
2. IF WE FIND VOLUNTEERS WANDERING AROUND OUR PROPERTY after hours, THEIR PRIVILEGES AS A VOLUNTEER WILL BE TERMINATED.
3. NEVER stick your fingers in a cage.
4. NEVER open ANY gate (compound, animal cage or farm animals) unless you have permission by a zookeeper.
5. Only go to designated and approved areas.
6. NEVER EVER feed an animal without the keeper's permission.
7. Do not enter buildings without permission.
8. Volunteers must be 16 years or older. (There are a few exceptions see director about younger volunteers.)
9. Attendance at volunteer meetings is mandatory. Meetings, though infrequent will be held in order to keep up with new procedures.
10. Any volunteer not meeting level requirements will be reduced to the level for which requirements are met.
11. Wildlife Wonders reserves the right to permanently excuse anyone from the volunteer program or from the center at any time if their conduct is deemed unbecoming for a person representing Wildlife Wonders.
12. No animal abuse of any kind will be tolerated.
13. No part of your person shall come within 3 feet of any cage that is not marked appropriately for your level.
14. No perfumes, colognes, or hairsprays shall be worn when at Wildlife Wonders.
15. Proper attire is necessary to eliminate scrapes and scratches.
16. No dangling jewelry, large shiny barrettes, pins, hair ties or large objects shall be worn.
17. No smoking shall be permitted on the premises due to the extreme fire hazards that go with living in the forest and hazards to the animals
18. No food or toys shall be offered to any animal without prior approval from management.
19. No alcohol or drugs shall be consumed prior to, or while working at Wildlife Wonders.
20. Any person believed to be impaired due to alcohol or drugs will be asked to leave the property for the day. We ask that all volunteers bring any infraction of this rule to management.
21. No running, horseplay or loud noises on the property. This is a sanctuary for the animals.
22. Please do not bring your domestic pets. The Wildlife Wonders animals can be susceptible to canine and feline diseases.
23. All litter shall be deposited in trash receptacles.
24. If you have been entrusted with enclosure codes or keys, DO NOT share these with anyone.
25. When you complete a project, do not walk away until all of the tools, materials and debris have been put away or discarded.
26. If you don't know the answer to a question asked of you, please do not make one up. Tell the person that you will find out for them and then do so. Bad information is worse than none. Your words and actions are a reflection of our mission.
27. A professional attitude in working relationships between staff members should be maintained so as to enhance the operations of the center.
28. Proper attire must be worn in accordance with Wildlife Wonders dress code: On site: this includes but not limited to closed toed shoes and long pants at all times. Off site: closed toed or other approved footwear that is considered sturdy, professional and safe. Flip Flops are never approved, some sandals are okay. Please check with your employer to ensure you are wearing approved footwear.

I have read the above and understood all of these rules and procedures. I also understand that these rules are subject to amendments later on. I agree to abide and enforce these rules.

Signature: _____ Printed Name: _____

Date: _____

If under 18 years of age:

Parent or Guardians Signature: _____ Printed Name: _____

Date: _____